Title I

General Regulations
Chapter 1

Student Government

Section 100. Composition
A. Student Government shall consist of the Legislative Branch, the Executive Branch, the Judicial Branch, designated Independent Agencies, and appointees to external organizations.
B. Independent Agencies shall fulfill specific directives and responsibilities as established in the Student Code, and in addition to any other Independent Agencies designed in the Student Code, shall specifically include the:
   1. Residence Hall Association;
   2. Graduate and Professional Student Federation;
   3. Carolina Athletic Association;
   4. Board of Elections;
   5. Student Fee Audit Committee;
   6. Student Safety and Security Committee;
   7. Renewable Energy Special Projects Committee;
   8. Eve Marie Carson Memorial Junior Year Scholarship; and
   9. Hardship Parking Committee
   10. Carolina Union Board of Directors

Section 101. Mission Statement
Student Government is the means by which students can participate in the decision-making process within the University of North Carolina at Chapel Hill. Students are able to voice their opinions with university administration; develop and implement policies that impact student life; and allocate student fee money to campus organizations. Through these activities, Student Government endeavors to enrich each student’s experience at the University of North Carolina at Chapel Hill.

Section 102. Open Meetings
A. Student Government organizations shall be subject to the laws pertaining to the Meetings of Public Bodies (Article 33C of Chapter 143 of the North Carolina General Statutes).
B. The date, time, location, and agenda of all Student Government meetings shall be published no later than forty-eight (48) hours before the meeting by means of the website reserved for the body holding the meeting.

Section 103. Records of Meetings
C. Full and accurate minutes, including a record of all votes taken, shall be taken at all Student Government full cabinet, cabinet committee, and executive branch officer meetings. The minutes of all meetings shall be public record, unless public inspection would obstruct the purpose of the closed session. Minutes of meetings of Student Government shall be published to the Student Government website no later than seven (7) days following the meeting.
C. Full and accurate minutes, including a record of all votes taken, shall be taken at all Independent Agency meetings. The minutes of all meetings shall be public record, unless public inspection would obstruct the purpose of the closed session. Minutes of all meetings of Independent Agencies shall be published online no later than seven (7) days following the meeting.
C. The minutes of all Student Congress meetings shall be published to the Student Congress website no later than seven days after approval by the Student Congress.
Section 104. Non-Discrimination Policy
Student Government shall not discriminate on the basis of age, gender, race, color, national origin, religion, creed, political ideology, political affiliation, political party, disability, veteran status, sexual orientation, gender identity, gender expression, or genetic information.

Section 105. Dual-Office Prohibition
A. No person shall hold more than one Student Government position concurrently, unless that position is specifically exempt from this Section or the Constitution of the Student Body.
B. The following positions shall be exempt from the Dual-Office Prohibition established by this Section:
   1. Executive Branch positions other than the President, Vice-President, Graduate & Professional Student Federation President, Treasurer, Secretary, Chief of Staff, Senior Adviser, and Director of State and External Affairs.
   2. Judicial Branch positions other than the Justices of the Student Supreme Court, the Undergraduate Student Attorney General, Student Solicitor General, Chief Legal Officer and Deputy Legal Officers, Undergraduate Honor Court Chair and Vice-Chairs, and Honor System Outreach Coordinator;
   3. Positions in the Residence Hall Association, Graduate and Professional Student Federation, and Carolina Athletic Association, other than the heads of those Independent Agencies;
   4. Positions in all other Independent Agencies, except the Board of Elections; and
   5. Positions appointed to external organizations.
C. Any person who holds a position that is not exempt from the Dual-Office Prohibition and accepts another position that is not exempt from the Dual-Office Prohibition shall be deemed resigned from the position that person first held.

Section 106. General Qualifications for Office
No person shall be a member of Student Government who is not enrolled as a fee-paying student at the University of North Carolina at Chapel Hill.

Section 107. Oath of Office
Immediately before assuming any position that is not exempt from the Dual-Office Prohibition as provided by Section 105 of this Chapter, the official shall take the following Oath of Office: “I, (full name), do affirm that I will preserve, protect, and defend the general welfare of the Student Body at the University of North Carolina at Chapel Hill and its Constitution and all laws enacted under its authority.”

Section 108. Compensations Prohibited
No member of Student Government shall be entitled to nor shall he/she accept a stipend, salary, or any other form of compensation for the purpose of holding a position within Student Government from any other source other than Student Congress or the GPSF Senate.
Chapter 2

Student Government Appointments

Article I. General Appointments

Section 200. General Responsibilities
A. A nomination is defined as the act of nominating a nominee to a committee, board, or other position in Student Government.
B. An appointment is defined as the act of placing a person in office after his/her corresponding confirmation process.
C. A nominee is defined as any student who receives a nomination by an authorized official or body as provided by these Statutes.
D. An appointee is defined as any student who receives an appointment by an authorized official or body as provided by these Statutes.
E. An executive appointee is defined as any appointee who represents the executive branch.
F. A congressional appointee is defined as any appointee who represents Student Congress.
G. A graduate appointee is defined as any appointee who represents the Graduate and Professional Student Federation.
H. Executive appointees, congressional appointees, and GPSF appointees shall collectively be referred to as discretionary appointees.
I. An appointer is defined as the officer who had nominated the appointee with the exception of the Office of the Student Body President, in which the appointer shall refer to the Student Body Vice-President.

Section 201. Discretionary Appointees
A. Discretionary appointees shall provide his/her respective appointer with updated contact information (including a telephone number) and information relevant to the appointee’s status as a student (including college of enrollment, terms of enrollment, and expected graduate date).
B. A discretionary appointee shall regularly update the appointer about the activities of his/her relevant committee or board.
C. A discretionary appointee shall provide regular reports about the activities of the committee or board. The appointer shall determine how frequent written reports shall be required. Each discretionary appointee shall submit a written report at the last full meeting of each academic semester. If multiple discretionary appointees serve on a particular committee or board for a particular appointer, the appointer may designate one appointee to act as his/her liaison.
D. An appointer shall ensure that an appointee is familiar with his/her responsibilities.

Section 202. Approval Process
A. All Student Government appointees identified in this title shall not be confirmed until Student Congress approves them.
B. Student Congress shall confirm or reject all nominees identified in this title made by Student Government.
C. Unless otherwise stated, the term of all appointments is at most one year. However, when a student fills a vacant appointment, their term cannot exceed the remainder of the term of the original appointee.
D. Nominees shall be subject to congressional confirmation when:
   1. The respective committee is entirely student-run and directly managing student fees;
2. The respective committee is student-run and directly advising the Chancellor and/or his/her Vice-Chancellor(s);
3. The nominee is to the Judicial Branch of Student Government or the Board of Elections.

E. If the nominee is not subject to congressional confirmation, then the individual is considered an appointee until the term expires or the student resigns or is lawfully removed from that position.

F. All nominees shall appear before the appropriate Congressional committee before being considered in a full meeting of Student Congress. If the nominee is unable to appear before the appropriate Congressional committee, then Student Congress shall obey the following procedures:
   1. The nominee shall submit a letter to the committee explaining the reason for his/her absence.
   2. If the committee determines by majority vote that the reason for absence constitutes a sufficiently extenuating circumstance for his/her absence, the nominee shall not be required to appear before the committee at a later date. The resolution to confirm the nominee can only be reported unfavorably or without prejudice.
   3. Any member of Student Government can request that the nominee appear before a full meeting of Student Congress whether or not he/she appeared in committee. The respective nominee shall then appear during the full meeting of Student Congress. The respective nominee shall be informed that he/she must appear at least forty-eight (48) hours before the full meeting of Student Congress.
   4. If the nominee is unable to appear before the full meeting of Student Congress, then the nominee shall submit a letter to the Speaker explaining the reason for his/her absence.
   5. Student Congress can determine that the reason for absence constitutes sufficient, extenuating circumstances for his/her absence in part by passing the resolution of appointment.

G. Nominees not physically present during a committee meeting but appear and are questioned during their respective resolutions via a digital video telecommunication device or program shall be considered to be in attendance of such meeting.

H. Nominees for the positions of Undergraduate Student Attorney General, Student Solicitor General, Student Supreme Court Chief Justice, Student Supreme Court Associate Justice, Chair of the Undergraduate Honor Court, and the Chair of the Election Board without exception must appear before the Rules and Judiciary Committee and a full meeting of Student Congress.

Section 203. Review Process
A. Committees and boards shall record in the official minutes the attendance record all discretionary appointees from both Student Congress and the Executive Branch.

B. An unexcused absence shall be considered the absence of the entire duration of a committee or board meeting of a particular discretionary appointee without previously notifying either the chair of the committee or the individual’s appointer.

C. The attendance record of discretionary appointee shall be referred to his/her appointer.

D. After such review, the Student Body Vice-President shall make a recommendation to the Student Body President that the executive appointee be (1) dismissed; (2) placed on probation; (3) retained unconditionally. The Student Body President shall determine the final appropriate action of the discretionary appointee.

E. After such review, the Speaker shall determine if the congressional appointee be (1) dismissed; (2) placed on probation; (3) retained unconditionally. Finally, the Speaker shall inform the Student Congress during his/her report during a full meeting of Student Congress about his/her decision to remove the discretionary appointee.

F. After such review, the GPSF President shall determine if the graduate appointee be (1) dismissed; (2) placed on probation; (3) retained unconditionally. The GPSF President shall inform the GPSF Senate about his/her decision to remove the discretionary appointee.

G. Student placed on probation shall be automatically dismissed following any additional unexcused absences.

H. At any time, an appointer can instigate a review of his/her discretionary appointee on that appointee’s
attendance, performance, or the concern of others within the respective committee or board.

I. If an appointer removes an appointee, the appointer shall notify the appointee in writing within three (3) days about his/her removal. The appointer shall also notify the Speaker of Student Congress about said removal.

Section 204. Vacancy in Leadership
A. In the event of a vacancy in the leadership of an independent agency, the bylaws or other rules governing the agency shall determine which individual in the agency shall assume the responsibilities of the vacant leadership position.
B. If the bylaws or other rules governing the agency do not clearly designate an individual in the agency to assume the responsibilities of the vacant leadership position, a provisional appointment shall be made by the relevant appointer within seven (7) days of the vacancy.

Section 205. Provisional Appointments
A. The Student Body President, the Speaker, and GPSF President shall appoint provisional appointees to the various committees and boards in the event of any vacancy not defined in Section 204 within twenty-one (21) days.
B. Provisional appointees shall immediately assume the duties of the positions to which they were appointed, and their terms shall expire thirty (30) days from the date that the appointment was authorized or upon appearance before Congress.
C. No individual shall be appointed provisionally to the same position more than once.
D. The Student Body President, the Speaker, and GPSF President must inform all provisional appointees that their term is provisional and that continued service within that position is subject to congressional confirmation.
E. The Student Body President and GPSF President shall notify the Speaker of all provisional appointments, including the provisional appointee’s name, relevant provisional appointment position, and the date of the appointment within forty-eight (48) hours of the provisional appointment.
F. During the period of provisional appointment, Student Congress shall approve or reject the provisional appointee to serve for the remainder of the academic term. If Student Congress rejects the provisional appointee, then his/her appointment shall expire immediately. If Student Congress approves the provisional appointee, the provisional appointee shall continue to serve on the committee or board as an appointee.
G. The following offices may not, under any circumstances, be appointed provisionally by the Student Body President: Undergraduate Student Attorney General, Student Supreme Court Chief Justice, Student Supreme Court Associate Justice, and Chair of the Board of Elections.

Article II. Student Body Officers Appointments

Section 210. Executive Branch Officers
A. For the definitions used in this section, the following shall be considered Executive Branch Officers:
   1. Vice-President
   2. Treasurer
   3. Secretary
   4. Director of State and External Affairs
B. The Selection Committee shall accept applications for the position of Student Body Vice-President, Secretary, Treasurer, and Director of State and External Affairs.
C. The Chief Justice of the Student Supreme Court shall chair the Selection Committee. The Chair shall call roll, preside over committee meetings and ensure fairness in the selection process. He/she shall be a non-voting ex officio member of the committee.
D. If the Chief Justice of the Supreme Court submits an application for the position of Vice-President, Treasurer, Secretary, or Director of State and External Affairs, the most senior Associate Justice of the Supreme Court who has not submitted an application for the position of Vice-President, Treasurer, Secretary, or Director of State and External Affairs shall chair the Selection Committee.

E. Membership of the Selection Committee shall reflect the requirement enumerated in the Student Constitution.

F. Membership of the Selection Committee for Student Body Vice President and Student Body Secretary, in addition to the outgoing Director of State and External Affairs shall be the selection committee for the Director of State and External Affairs.

F. If the outgoing GPSF President, President, Vice-President, Treasurer, Speaker, Rules and Judiciary Chair, Finance Chair, or Director of State and External Relations submits an application for the position of Vice-President, Treasurer, Secretary or Director of State and External Affairs, he/she shall not sit on the Selection Committee.

1. If the outgoing GPSF President submits an application for the position of Vice-President, Treasurer, Secretary or Director of State and External Affairs, the Selection Committee shall appoint a graduate student to serve on his/her stead for the duration of the selection process.

2. If the outgoing President, Vice-President, Treasurer or Director of State and External Affairs submits an application for the position of Vice-President, Treasurer, Secretary or Director of State and External Affairs, the Selection Committee shall appoint a student to serve in the applicant's stead for the duration of the selection process.

3. If the outgoing Speaker submits an application for the position of Vice-President, Treasurer, Secretary or Director of State and External Affairs, he/she shall be replaced on the Selection Committee by the outgoing Speaker Pro-Tempore.

4. If the outgoing Rules and Judiciary Chair submits an application for the position of Vice-President, Treasurer, Secretary or Director of State and External Affairs, he/she shall be replaced by the outgoing Vice-Chair of the Rules and Judiciary Committee.

5. If the outgoing Finance Chair submits an application for the position of Treasurer, he or she shall be replaced by the outgoing Vice-Chair of the Finance Committee.

6. If the outgoing Speaker Pro-Tempore or outgoing Vice Chairs of the Finance and Rules and Judiciary Committee submit an application for the position of Vice-President, Treasurer, Secretary or Director of State and External Affairs, the Selection Committee shall appoint a member of Congress to serve on the Selection Committee in the applicant's stead for the duration of the selection process.

7. If the outgoing Director of State and External Affairs submits an application for Director of State and External Affairs, the Selection Committee shall appoint a student to serve in the applicant's stead for the duration of the selection process.

G. The designee of the incoming Student Body President shall not submit an application for Vice-President, Treasurer, Secretary, or Director of State and External Affairs.

H. Following the Board of Elections’ certification of the results of the Student Body President election, the Student Body Secretary shall make public the applications for the position of Student Body Vice-President, Secretary, Treasurer, and Director of State and External Affairs.

I. The Student Body Secretary shall determine the period of the application process.

J. The Selection Committee shall consider the merits of each applicant and then interview individuals deemed merited. The Selection Committee shall then nominate three of the applicants for each of the positions of Student Body Vice-President, Secretary, Treasurer, and Director of State and External Affairs to be submitted to the Student Body President-elect. The Selection Committee shall also submit a report of each of the candidates' qualifications. If three or fewer applicants apply for any of the three enumerated offices, then every name shall be submitted to the Student Body President-elect.
K. The Student Body President-elect shall nominate a Student Body Vice-President, Secretary, Treasurer, and Director of State and External Affairs from the pool of nominees for each position. If the Student Body President-elect does not accept any of a particular pool of nominees, then the President-elect may order the Selection Committee to extend their search.

L. Resolutions to confirm the four (4) Executive Branch Officers shall be referred to the Rules and Judiciary Committee and shall require a two-thirds approval of the full Student Congress before they can begin in their official capacities as Student Body Officers to serve in their one-year term.

Section 211. The Board of Elections

A. The Board of Elections shall consist of a Chair, Vice Chair, and five (5) additional Members of the Board of Elections.

B. Upon resignation, graduation, or removal of the Chair of the Board of Elections (BOE), the Student Body President shall nominate a new Chair. Student Congress shall reserve the right to approve or reject said nominee for confirmation.

C. If the incumbent Chair of the BOE resigns, the Vice-Chair of the BOE shall serve as Acting Chair of the BOE until a new Chair is confirmed.

D. Resolutions to confirm the Chair of the BOE shall be referred to the Rules and Judiciary Committee and shall require a two-thirds (2/3) majority of present and voting members of the full Student Congress before such an individual is confirmed.

E. Resolutions to confirm members of the BOE shall be referred to the Rules and Judiciary Committee and shall require a two-thirds (2/3) majority of present and voting members of the full Student Congress before such individuals are confirmed.

F. The Chair of the BOE shall appoint the Vice-Chair of the BOE each year.

G. Such appointments to the Board of the Elections are valid until such students resign, complete their final matriculation at the University of North Carolina at Chapel Hill, or are removed.

Article III. Judicial Branch Appointments

Section 220. General Requirements

Resolutions to confirm the following offices shall be referred to the Rules and Judiciary Committee and shall require two-thirds (2/3) approval of the full Student Congress before such individuals are confirmed: Student Attorney General, Student Solicitor General, Undergraduate Honor Court, Justices to the Student Supreme Court.

Section 221. Student Attorney General

A. Each Spring Semester or upon resignation of the Student Attorney General, the Student Body Secretary shall make applicants available.

B. A Selection Committee composed of the Student Body President, Student Body Vice-President, incumbent Student Attorney General, incumbent Chair of the Honor Court, the Dean of Students, the Speaker, the Rules and Judiciary (R&J) Chair of Student Congress, and a member of the Committee of Student Conduct shall review the applications and interview applicants. The Selection Committee shall advise the Student Body President in his/her decision.

C. The Student Body President shall then name a nominee to appear before full Student Congress.

D. If Student Congress rejects the nominee, the Student Body President must name a different nominee to appear before full Student Congress.

Section 222. Student Solicitor General

A. At the end of Spring Semester or upon resignation of the incumbent Student Solicitor General, the Student Body Secretary shall make applications available two-weeks prior to the application deadline.

B. A Selection Committee composed of the Student Attorney General, the Speaker, GPSF President, and Student Body President shall review the applications and interview applicants. The Selection Committee shall advise the Student Body President before his/her decision.
C. The Student Body President shall then name a nominee to appear before full Student Congress.
D. If Student Congress rejects the nominee, the Student Body President must name a different nominee to appear before full Student Congress.

Section 223. Student Undergraduate Honor Court
A. Prior to the end of each Spring Semester, the Student Body President shall appoint student members of the Undergraduate Honor Court from a list of persons recommended by a committee composed of the outgoing and incoming Chairs and Vice-Chairs of the Undergraduate Honor Court.
B. Such appointments to the Student Undergraduate are valid until such students resign or graduate.

Section 224. Student Supreme Court
A. The Supreme Court shall consist of the Chief Justice of the Student Body (Chief Justice) and four (4) Associate Justices of the Supreme Court (Associate Justices).
B. Upon the resignation or graduation of a Justice of the Student Supreme Court, the Student Body President shall appoint a Selection Committee to fill the respective vacancy or vacancies.
C. The Selection Committee shall publicize applications for open seats on the Court. The Selection Committee shall interview applicants and forward its recommendations to the President.
D. The President shall name nominees to replace open seats on the Student Supreme Court. The President may name any qualified student to be a nominee for the Chief Justice. If an Associate Justice is chosen to be the nominee to be the next Chief Justice, the refusal of Student Congress to confirm the appointment shall not have the effect of removing the appointee from his/her position as an Associate Justice.
E. Upon a vacancy of a seat of the Student Supreme Court, the President must nominate a student within one month of such vacancy during the regular school year. If the seat is vacated over the summer, then the President must nominate a student within one month after the first day of classes in the Fall Semester. If Student Congress rejects said nominee, then the Student Body President has another month to nominate a new nominee.
F. Such appointments to the Student Supreme Court are valid until such students resign or graduate.

Section 225. Chief Legal Officer and Deputy Legal Officers
A. The Chief Justice shall make applications available upon the vacancy of the Chief Legal Officer position.
B. By a three-fifths (3/5) majority opinion, the Justices of the Supreme Court shall nominate and confirm the Chief Legal Officer.
C. The Chief Legal Officer shall make applications available for Deputy Legal Officers at his/her discretion.
D. By a three-fifths (3/5) majority opinion, the Justices of the Supreme Court shall confirm the Deputy Legal Officers.
E. Such appointments to the Student Legal Counsel are valid until such students resign, complete their final matriculation at the University of North Carolina at Chapel Hill, or are removed.
F. By a four-fifths (4/5) majority opinion, the Justices of the Supreme Court may remove members of the Student Legal Counsel.

Article IV. Executive, Legislative, and GPSF Discretionary Appointments

Section 230. Executive Assistants
A. The Student Body President, Vice-President, Treasurer, Secretary, Chief of Staff, Senior Adviser and Director of State and External Affairs shall have the authority to unilaterally appoint and remove their respective Executive Assistants.
B. Executive Assistants shall not be required to obtain the approval of Student Congress.
C. Executive Assistants shall not be paid for their services.
Section 231. Legislative Assistants  
A. The Speaker, Speaker Pro-Tempore, and all committee chairpersons of Student Congress shall have the authority to unilaterally appoint and remove their respective Legislative Assistants.  
B. Legislative Assistants shall not be required to obtain the approval of Student Congress.  
C. Legislative Assistants shall not be paid for their services.

Section 232. Legislative Branch Appointments  
A. If the Speaker submits an application for a legislative appointment for a particular committee or board, the Speaker must delegate his/her nominating powers for the respective appointment to the Speaker Pro Tempore.  
B. The Speaker Pro Tempore shall nominate a qualified individual to become the legislative appointee for said appointment.  
C. The Speaker Pro Tempore shall afford the Speaker the same considerations as any other prospective nominee for said appointment.

Section 233. Executive Branch Designees on University Boards and Committees  
A. A person may serve as a designee for the Student Body President on a University Board or Committee if such practice is in compliance with the by-laws of said University Board of Committee.  
B. Resolutions to confirm designees who serve on behalf of the Student Body President on University Boards and Committees shall be referred to the Oversight Committee.

Section 234. The Rules and Judiciary Committee  
A. Resolutions to confirm the following Student Body President’s appointees shall be referred to the Rules and Judiciary Committee before being considered before the full Student Congress:  
   1. Two (2) Co-Chairs of the Student Undergraduate Teaching and Staff Awards;  
   2. Four (4) Members on the Committee on Student Conduct (COSC);  
   3. Nine (9) Members of the Student Advisory Committee to the Chancellor (SACC) not counting the Vice-President.  
   4. Three (3) Members of the Student Grievance Committee to serve until they graduate from their respective degree program.  
B. Resolutions to confirm the following GPSF President’s appointees shall be referred to the Rules and Judiciary Committee before being considered before the full Student Congress:  
   1. Graduate Student Attorney General (ex officio member of COSC);  
   2. Graduate Student Honor Court Chair (ex officio member of COSC);  
   3. One (1) Additional Member of COSC;  
   4. Two (2) Members of SACC.  
   5. Three (3) Members of the Student Grievance Committee to serve until they graduate from their respective degree program.  
C. Resolutions to confirm the Carolina Athletic Association President’s appointments shall be referred to the Rules & Judiciary Committee before being considered by the full Student Congress:  
   1. Vice President of the Carolina Athletic Association  
   2. Treasurer of the Carolina Athletic Association  
   3. Secretary of the Carolina Athletic Association  
   4. Sports Marketing Chairperson(s) of the Carolina Athletic Association  
   5. Ticketing Chairperson(s) of the Carolina Athletic Association  
   6. Campus Relations Chairperson(s) of the Carolina Athletic Association  
   7. Special Events Chairperson(s) of the Carolina Athletic Association  
   8. Community Service Chairperson(s) of the Carolina Athletic Association

Section 235. The Oversight Committee
A. Resolutions to confirm the following Student Body President’s appointees shall be referred to the Oversight Committee before being considered before the full Student Congress:
   1. Two (2) Members of the Carolina Union Board of Directors;
   2. One (1) Student Legal Services (SLS) Board of Directors member;
   3. Two (2) WXYC Board of Directors members;
   4. The Chair and three (3) additional members of the Student Safety and Security Committee;
   5. Two (2) Renewable Energy Special Projects Committee (RESPC) members;
   6. One (1) STV Board of Directors member;
   7. Three (3) Student Fee Audit Committee (SFAC) members;
   8. The Chair and six (6) additional members of the Hardship Parking Committee;
   9. Two (2) Student Library Advisory Board (SLAB) members;
   10. One (1) Chancellor’s Childcare Advisory Committee member;
   11. One (1) Yackety Yack Board of Directors member.

B. Resolutions to confirm the following Speaker’s appointees shall be referred to the Oversight Committee before being considered before the full Student Congress:
   1. One (1) biennial term member of the Carolina Union Board of Directors;
   2. A vacant biennial term member from the previous Speaker to the Union Board of Directors;
   3. One (1) SLS Board of Directors member;
   4. Two (2) WXYC Board of Directors members;
   5. Three (3) members of the Student Safety and Security Committee;
   6. The Chair and two(2) additional RESPC members;
   7. One (1) STV Board of Directors member;
   8. One (1) SFAC member;
   9. Two (2) SLAB members.

C. The resolution to confirm the Finance Committee Chair’s appointee to the Yackety Yack Board of Directors shall be referred to the Oversight Committee before being considered before the full Student Congress.

D. Resolutions to confirm the follow GPSF President’s appointees shall be referred to the Oversight Committee before being considered before the full Student Congress:
   1. Two (2) members of the Union Board of Directors;
   2. One (1) SLS Committee member;
   3. One (1) WXYC Board of Directors member;
   4. Two (2) RESPC members;
   5. One (1) STV Board of Directors member;
   6. Two (2) SFAC members;
   7. One (1) member of the Hardship Parking Committee;
   8. One (1) Chancellor’s Childcare Advisory Committee member;
   9. Two (2) members of the Student Safety and Security Committee.
Chapter 3

Summer Student Government

Article I. Executive Branch

Section 300. Certain Officials to Maintain Responsibilities
The Student Body President, Student Body Vice President, Student Body Treasurer, Student Attorney General, and Chair of the Undergraduate Honor Court shall be required to maintain the duties of their office and shall be liable to the Instrument of Student Judicial Governance between the Spring and Fall semesters, but shall not be required to enroll in classes during the Summer term.

Article II. Legislative Branch

Section 301. Summer Student Congress
A. Student Congress shall operate between the Spring and Fall semesters according to such rules as they may enact, provided that:
   1. The quorum for Student Congress during the summer shall be no fewer than six (6) members;
   2. Members of Student Congress shall not be required to reside within their district during the summer; and
   3. Student Congress shall meet at least once during each Summer Session; and its first meeting shall be held on the first Tuesday of the first Summer Session.

During the summer session, Student Congress may adopt legislation, provided no legislation shall have no effect beyond the first day of the Fall Semester.
Chapter 4

The Student Fee Audit Committee

Article I. The Student Fee Audit Committee

Section 400. The Student Fee Audit Committee

A. The Student Fee Audit Committee (SFAC) shall be an independent agency of Student Government and shall suggest changes in student fees and supervise the Student Activity Fund Office (SAFO) and all financial records of any organization receiving funds from Student Government.

B. The primary purpose of SFAC is to ensure that all fee levels are justified and that students receive the greatest return in quality of services for the investment of fee dollars. The Committee shall strive for responsible accounting of student fees in accordance with Board of Governors policies, but shall not operate or conduct business with an adversarial spirit.

C. The Committee shall receive SAFO accounting services fee directly from the Student Government for all organizations receiving Student Government funds. This fee shall not be a direct Student Government Appropriation.

D. The Committee shall have the power to inspect the financial records of any recipient of student fees and make appropriate recommendations to the appropriate bodies, including, but not limited to, the Student Congress, the Student Fee Advisory Subcommittee (SFAS), and the organization being reviewed. Any student may petition any committee member to commence such an inspection.

Article II. Authority

Section 410. Oversight of SAFO

The Student Fee Audit Committee shall:

A. Act as a trustee for students, managing SAFO and its financial relationships with the University, student government, and University community;

B. Approve the operating budget of SAFO no later than April 30 of each year for the following fiscal year.

C. Receive an operating statement from the Director of SAFO reflecting budgeted versus actual income and expenditures from the current fiscal year prior to approving the operating budget for the next fiscal year;

D. Review, approve, or reject all major operational changes and expenditures of SAFO;

E. Upon the vacancy of the Director of SAFO, the committee shall consult with the Vice Chancellor of Student Affairs in selection of an applicant for the position. The University retains final authority for such a decision.

F. Assist the University in the periodic performance evaluations of the Director of SAFO;

G. Approve and review schedules of all fees charged to client organizations for the services of SAFO;

H. Review or recommend termination of accounts failing to meet the standards of SAFO;

I. Arbitrate disputes between SAFO and organizations holding accounts in SAFO;

J. Advise and assist the Director of SAFO upon request;

K. Inspect the records of any organization voluntarily keeping funds at SAFO and, if necessary, require an audit of any account within SAFO;

L. Cooperate with periodic independent audits of SAFO as initiated by the University;

M. Inspect, review, or approve the financial records of any organization receiving student activity fees.

Section 411. Levying and Expenditure of Student Fees

The Student Fee Audit Committee shall:

A. Review, levy, and expend all student fees including the general fees levied against all students, including the Education and Technology Fee, Athletic Fee, Health Services Fee, and Student Activity Fee, as well as other special fees levied on specific populations of the student body;
B. Evaluate the present allocation of fees and propose recommendations to the appropriate body regarding the action deemed appropriate by the committee;
C. Seek to ensure that students are the primary beneficiaries of services rendered and that the quality of services justify the level of the fee;
D. Review any proposal to initiate an increase or decrease in student fees and evaluate the appropriateness of the proposal in the best interest of the student body.
E. Collaborate with the Office of Finance and Administrator to determine the timeline for the fee review process.

Article III. Composition

Section 410. Committee Composition
A. The committee shall consist of the following members:
   1. Student Body Treasurer (Chair, ex-officio);
   2. Student Body Vice President;
   3. Speaker of Student Congress
   4. Finance Committee Chair
   5. Oversight & Advocacy Committee Chair
   6. GPSF President
   7. GPSF Treasurer
   8. Director of the Student Union (ex-officio, non-voting);
   9. Director of SAFO (ex-officio, non-voting);
   10. Three (3) appointees of the Student Body President;
   11. One (1) appointee of the Student Congress;
   12. Two (2) appointees of the GPSF President.

B. Appointees of the Student Body President, Student Congress, or GPSF President shall serve for one academic year but are not limited to one year of membership on the committee.
C. The following characteristics shall be used to determine priority of selecting discretionary appointees of SFAC:
   1. A treasurer of an organization with a SAFO account;
   2. An Executive Assistant to the SBT;
   3. Member of the Finance Committee of Student Congress or the Finance Committee of GPSF;
   4. Former member of SFAC;
   5. Previously certified treasurer of an organization with a SAFO account;
   6. Individual with other experiences and talents that uniquely qualify them.

Article IV. Meeting Practices

Section 420. General Practices
A. The Committee shall hold regular meetings at least once per month during the academic year, not including summer sessions.
B. The Chair of the Committee shall call special meetings of the committee when deemed necessary, or when requested by two-thirds of the membership of the committee.
C. A quorum shall consist of a majority of qualified voting members of the committee and shall be required for conducting any business of the committee.
D. All meetings of the Committee shall comply with North Carolina Open Meetings Laws.
E. Notices stating the date, time, location, and purpose of all meetings of the Committee shall be published no later than forty-eight (48) hours prior to a meeting of the committee.
F. Full and accurate minutes, including a record of all votes taken, shall be taken at all Committee meetings. The minutes of all meetings shall be public record, unless public inspection would obstruct the purpose of the closed session. Minutes of all meetings shall be published online via the Student Government website no later than seven (7) days following the meeting.
Section 421. Voting
   A. Recommendations of the Committee shall be required to be reached by majority vote.
   B. The Chair of the Committee shall vote only in the event of a tie vote.
   C. In the event that the chair is a member of a group being reviewed, he/she shall relinquish his/her duties as Chair until discussion/action is taken on that group. The Committee shall elect a chair to conduct the review of the group in question.
   D. No member of the committee shall vote on a matter concerning an organization in which he/she is a member.

Section 422. Reports
Following the action of the committee, the Student Body Treasurer shall present a report of the committee’s activities to the Student Congress its next meeting following the actions of the committee.
Chapter 5

Eve Marie Carson Memorial Junior-Year Merit Scholarship

Article I. Eve Marie Carson Memorial Junior-Year Merit Scholarship

Section 500. Eve Marie Carson Memorial Junior-Year Merit Scholarship

A. The Selection Committee to appoint the Executive Director of the Eve Carson Scholarship shall consist of:
   1. Student Body President;
   2. Incumbent Executive Director;
   3. An additional Senior member of the Executive Committee;
   4. A non-student member of the Selection Committee.

B. By the due date of the Scholarship application, the Selection Committee of the Executive Director shall appoint one (1) Junior to serve as the Executive Director of the Eve Carson Scholarship.

C. During the Fall Semester, the Executive Director shall appoint three (3) Seniors to serve on the Selection Committee.

D. The Executive Director shall:
   1. Manage the Executive Committee of the Eve Carson Scholarship;
   2. Appoint students to the Eve Carson Scholarship Recipient Selection Committee;
   3. Issue an annual report and revised operating plan to the Associate Director of Development, Associate Director of Scholarships and Student Aid, the Vice-Chancellor of Student Affairs and the Incoming and Outgoing Student Body Presidents.

E. The Eve Carson Scholarship Recipient Selection Committee shall consist of:
   1. Executive Director of the Eve Carson Scholarship;
   2. Student Body President;
   3. Three (3) additional Seniors;
   4. A biennial term appointee of the Vice-Chancellor of Student Affairs Office;
   5. A biennial term Faculty/Staff member appointed by the Executive Branch of Student Government;
   6. A biennial term appointee of the Office of Scholarships and Student Aid;
   7. A biennial term UNC alumnus.

F. The Eve Carson Scholarship Recipient Selection Committee shall award the Eve Carson Scholarship to one (1) or more recipients annually.
Chapter 6

Hardship Parking Committee

Article I. Student Hardship Parking Committee

Section 600. Student Parking Committee
A. The Student Hardship Parking Committee shall recommend a plan for distributing student parking permits and allocating Hardship Parking Permits.
B. The Student Hardship Parking Committee shall report to the Student Body President a parking plan. The plan shall specify the numbers of permits from those available to be awarded to each student parking constituency for each lot and a system for prioritizing permit requests. The Chair shall compile these recommendations.
C. Upon the approval of the Student Body President, the criteria shall be forwarded to the Department of Public Safety for their execution and shall request a response before September 30th.
D. Special provisions shall be made within the parking legislation for the allocation and distribution of a certain number of Hardship Parking Permits under the direction of the Chair of the Parking Committee.
E. A Hardship Parking Permit provides a student with the privilege of paying for a parking spot on campus.

Article II. Hardship Parking Permit Process

Section 610. First-Year Student Policy
According to official University policy, first-year students are not allowed to park on campus. Therefore, first-year students are not included in either the general allocation or hardship allocation processes. Any appeals regarding this policy should be directed to the Vice-Chancellor of Student Affairs.

Section 611. General Requirements
A. The following are the general Hardship Parking Permit allocation requirements:
   1. **Ownership of Vehicle.** Permits shall only be allocated to students who own a vehicle or have access to a vehicle through some formal and permanent relationship. This includes genetic relationships, marriages, and domestic partnerships; and
   2. **Access to Vehicle.** Students who have access to a vehicle through a roommate, friend or non-formalized “significant other” are not eligible for a permit by this process; and
   3. **License and Registration.** A Driver’s License and a legible photocopy of Vehicle Registration Card must be submitted with the application. If the vehicle is registered in other than the name of the applicant, an explanation of the relationship between the student and the owner must be included on the application. Documentation shall be required where appropriate and the relationship is not obvious (i.e. shared surnames is rather obvious when the claimed relationship is genetic. Marriages where the surnames are different would require a marriage license for documentation.); and
   4. **Class Schedule.** All applicants must submit a class schedule for the fall and a tentative schedule for the spring. This is in order to substantiate that:
      i. The student is registered full time in the fall.
      ii. The student shall be registered full time in the spring.
B. The applicant has the responsibility of knowing all deadlines and public notification sites listed on the application.
C. The applicant has the responsibility of reviewing the recipient’s list prior to the deadline for the purchase of an allocated permit.
Section 612. Hardship Parking Criteria
The following are considered appropriate claims of Hardship Parking Permits:

1. **Medical Reasons.** Students with medical reasons are given the highest priority in the application process.
2. **Family Obligations.** Family obligations include children, elderly, spouses, domestic partner or disabled family member care. Legal guardianships are appropriate if substantiated by formal documentation.
3. **Work, Volunteer, or Community Service Obligations.**
   i. Students who are obliged to work in order to maintain their relationship with the University (i.e. to pay tuition, to provide for personal needs such as housing, meals and transportation) shall be given the highest priority consideration regardless of the number of hours worked.
   ii. Students who work for other reasons must work a minimum of ten hours per week, not including weekends, in order to be considered under this criterion. This group of applicants shall be prioritized based on various criteria such as the number of hours working, location of job, and time of day that the work occurs.
   iii. The work site must be off campus and at a distance from campus that requires the student to drive if an on-campus resident.
4. **Significant Extracurricular Involvement.** Ten or more hours per week must be devoted to involvement in extracurricular activities in a group or organization which is recognized by the Division of Student Affairs.
5. **Core Curriculum, Internship, and Scholarship Requirements.** For those persons whose association with the University requires off-campus travel in order to fulfill the academic or scholastic obligations of the student to the University. Specifically, individuals whose degree requirements include internships, clinical rotations or Olympic sports participation as a condition of continued association with the University.
6. **Other Hardships.** A student may have mitigating circumstances which, upon review, may be acceptable as a claim of hardship. Applications which are filed under this category are subject to irrefutable substantiation and the committee reserves the right to require an interview.

Section 613. Documentation
A. All claims shall be substantiated by some form of documentation, regardless of the nature of the claim.
B. The following are considered appropriate forms of documentation for each category of criteria:

1. **Medical Reasons.** Medical records and a letter from a doctor must be submitted.
2. **Family Obligations.**
   i. **Children.** Medical, dental or school records, birth certificate, court orders granting custody or any other legal document establishing a custodial relationship must be submitted.
   ii. **Elderly, Indigent or Disabled Family Member.** A statement by medical professional establishing the need for care of the individual for whom the student claims responsibility, legal documentation of guardianship or power of attorney must be submitted.
3. **Work, Volunteer, or Community Service Obligations.**
   i. A written statement from the student’s supervisor substantiating the work relationship and outlining the student’s tentative work schedule for the school year must be submitted; and
   ii. A written statement from the student describing the work obligation in terms of its necessity for the continuation of their relationship to the University also must be submitted.
4. **Significant Extracurricular Involvement.**
   i. A copy of the organization’s “Statement of Recognition” from the Division of Student Affairs, Office of Leadership Development which is an official recognition of the organization’s charter (mission statement) must be submitted; and
   ii. A written statement from the organization’s presiding officer (as recorded with the Office of Student Affairs in the Organization’s Mission Statement) which substantiates the student’s involvement with the group and estimates the time per week the student spends engaged in the organization’s activities; and
   iii. A thoroughly written explanation from the applicant as to why, given the mission of the organization(s) with which they are involved and the time they devote to that organization, a hardship permit allocation would be valid must be submitted.
5. **Core Curriculum, Internship, and Scholarship Requirements.** A written statement from the program director or adviser describing the program requirements and explaining the student’s time commitment to the off-campus obligation and the duration of that obligation.

6. **Other Hardships.**
   i. Any documentation necessary to substantiate the claim of hardship including, but not limited to, legal or public records, witnesses, or statements from appropriately associated professionals supporting the student’s claim must be submitted; and
   ii. Contact information for any individuals making the statement supporting the student’s claim.

Section 614. Application Process

The following procedure shall be used to review claims for Hardship Parking Permits:

1. Applications shall be randomly distributed to committee members who shall evaluate the hardship parking claims.
2. An application cannot be reviewed by an individual who has a conflict of interest which could affect the outcome of the evaluation of the application. This applies whether the conflict would have a negative or positive impact on the evaluation. The only exception to this rule is when a Hardship Parking Committee member submits an application.
3. Each application shall be independently reviewed by a minimum of two committee members and ranked based on a prioritization scale of 0-5 in which 5 represents the highest recommendation for consideration.
   i. The Chair shall participate in the review process.
   ii. Applications shall be reviewed and returned to the Chair within forty-eight (48) hours of distribution by each reviewer.
   iii. When the reviewers disagree by more than one point (i.e. one reviewer awards the application a 5, the other a 3), the application shall be randomly distributed to and reviewed by a third committee member.
   iv. Reviewer recommendations shall be averaged to provide a final order of consideration for applications with higher averages receiving first consideration.
4. When a Student Hardship Parking Committee member submits an application:
   i. The committee shall consider the application like any other application.
   ii. A committee member cannot review his/her own application.
   iii. If the permit application is passed by a majority vote of the full committee, the application shall then be submitted to the Student Body President for final approval prior to the allocation of the permit.
5. At least the chair and three other committee members must agree on the final decision before granting Hardship Parking Permits.
6. Student Identification numbers shall be used to generate a list of Hardship Parking Permit recipients through both the application review and appeal process.
7. The Resulting Student Identification number list shall be posted publically at locations indicated on the applications.

Section 615. Appeal Process

The following procedure shall be used to appeal claims for Hardship Parking Permits:

1. Ten percent (10%) of all Hardship Parking Permits shall be reserved for the appeal process.
2. Any permits not purchased five (5) days after the Hardship Parking Committee’s permit allocation list is publically posted shall be reallocated during the appeal process.
3. If an individual who had been previously denied a Hardship Parking Permit submits a petition for appeal which reveals new information, then he/she has the right to be granted an interview.
4. The Hardship Parking Committee shall review the original application and the petition for appeal before the interview with said applicant.
5. The Chair of the Hardship Parking Committee shall arrange interviews with all applicants who request the opportunity of arguing their case before the committee.
6. During the appeals process, decisions on permit allocation shall be based on the same criteria as when used during the original review process.
7. After the interviews are conducted, committee members shall rank applications based on the prioritization scale of 0-5.
8. At least the chair and three (3) other committee members must agree on the final decision before granting Hardship Parking Permits.
Chapter 7

The University of North Carolina Association of Student Governments

Article I. The University of North Carolina Association of Student Governments

Section 700. The University of North Carolina Association of Student Governments

A. **Definition.** The following definitions shall apply within this section:
   1. Association is defined as the University of North Carolina Association of Student Governments (UNC-ASG).
   2. Delegation is defined as the UNC-CH Student Government Delegation to UNC ASG.

B. **Delegation.** The Delegation shall consist of the following members:
   1. Student Body President
   2. Speaker
   3. Oversight and Advocacy Committee Chair
   4. GPSF President

C. **Delegation Chair.** The Student Body President shall chair the delegation. In the absence of the Student Body President, the following order shall be used to determine the chair of the delegation which shall represent the UNC-CH Student Government on the Council of Student Body Presidents:
   1. An alternate of the Student Body President;
   2. Speaker of Student Congress;
   3. GPSF President

D. **Alternates.** Each member of the Delegation shall name a primary and secondary alternate to attend UNC-ASG meetings when he or she must be absent.
   1. No person shall be appointed an alternate delegate to UNC-ASG who is not an enrolled fee-paying student of the University of North Carolina at Chapel Hill.
   2. A resolution shall be submitted to the Oversight and Advocacy Committee naming each Delegation member’s alternates.
      i. Once approved by a majority of present and voting members of the committee, alternates may represent their respective Delegation member at any UNC-ASG meeting occurring for the duration of the Delegation member’s term.
   3. When an alternate will be attending in place of a Delegation member, that Delegation member must notify all other members of the Delegation at least seventy-two (72) hours prior to the state of the UNC-ASG meeting in question.
Chapter 8

Student Safety and Security Committee

Article I. Student Safety and Security Committee

Section 800. The Student Safety and Security Committee
A. The Student Safety and Security Committee shall be an independent agency of Student Government and shall maintain and appropriate the Student Safety and Security Fee to campus organizations and university departments to promote student safety at UNC Chapel Hill.
B. SSSC shall consist of the following members:
   1. Chair, executive appointee;
   2. Three additional executive appointees;
   3. Three legislative appointees;
   4. Two graduate appointees;
   5. Student Body Treasurer (ex-officio, non-voting)

Section 801. Fee Management
A. The Student Safety and Security Committee shall maintain only two accounts: “Carolina Student Safety and Security” and “Survivor’s Assistance Fund.”
   1. Carolina Student Safety and Security shall receive 75% of all allocated funds for each fiscal year.
   2. Survivor’s Assistance Fund shall receive 25% of all allocated funds for each fiscal year.
B. Appropriation Limits
   1. No single organization or department shall receive more than 33.33% of the SSSC’s allocated funds within one fiscal year.
   2. In order to receive funds, an organization or department cannot duplicate or attempt to duplicate pre-existing programs, organizations, or departments which have already received funding for the corresponding fiscal year. Otherwise, the organization or department shall not receive funding for the duplicated program, project, or event.
      a. By a majority vote of SSSC, the committee shall determine whether an organization meets these criteria by Title I, Chapter 10, Section 1001(B)(4).
C. Exception
   1. An exception to Section 1001(B) (1) or (2), may be permissible to a new organization during the first year in which the organization submits a funding request. This exception terminates after the first fiscal year of the initial appropriation and cannot be renewed in subsequent fiscal years.
      a. By a majority vote of SSSC, the committee shall determine whether an organization qualifies for this exception of Title I, Chapter 10, Section 1001C(1).
   2. When a program, organization, or department is granted an exception, that corresponding organization shall receive no more than 50% of the SSSC’s allocated funds for that fiscal year.
D. Reserve Funds
   1. SSSC shall maintain at least a combined 10% of the allocated funds for the fiscal year in its accounts at the end of each fiscal year.

Section 802. Department of Public Safety
A. The Student Safety and Security Committee shall:
   a. Examine and evaluate all warnings and notifications issued by Alert Carolina for the merit of their content, level of warning, and timeliness;
   b. Compile their evaluations monthly into brief reports that shall be presented to the Student Congress Oversight and Advocacy Committee as part of the SSSC update and available for public access on the SSSC website;
c. Provide a means for students to submit complaints regarding Alert Carolina that may be incorporated into said reports;
d. Keep all documentation for at least three years; and
e. Issue an end-of-the-year report on all of Alert Carolina’s activities.

Section 803. General Practices
A. The Chair of SSSC shall preside at all meetings.
B. Meetings shall occur at least once per month of the academic year.
C. Official business shall be conducted only when a majority of members are present and voting at a meeting of the committee. Members may not vote via proxy or electronic methods.
D. Appropriations to student organizations or campus departments require a majority of SSSC members present and voting in the affirmative.
E. Following the Committee’s monthly meeting, the Chair of SSSC or his/her designee shall provide the Speaker of Student Congress with a report, produced by the Student Activities Fund Office (SAFO) detailing the disbursements and balances of the prior month for dissemination to the Student Congress.
Chapter 9

The Board of Elections

Article I. General Regulations

Section 900. Purpose
The Board of Elections shall conduct fair and impartial student elections in accordance to the Student Government election regulations.

Section 901. Composition
A. The Board of Elections (BOE) shall consist of a Chair, the Vice-Chair, and five (5) additional Members of the Board of Elections.
B. The Chair shall preside over meetings of the Board of Elections.
C. The Vice-Chair shall assist the Chair in his/her duties and shall serve as acting Chair in the absence of the Chair of the Board of Elections.
D. Members of the Board of Elections shall assist the Chair in conducting student elections.
E. Official Business shall be conducted only when at least five (5) members of the Board of Elections are present.

Section 902. Responsibilities
The BOE shall:
1. Publicize elections and voting procedures;
2. Certify election results by a majority vote;
3. Interpret elections regulations;
4. Maintain accessible materials regarding all provisions of elections and election districts on the Board of Election website;
5. Establish that the computer voting system is operable and accessible at least seven (7) days prior to an election;
6. Approve candidates and referenda campaigns to be placed on election ballots;
7. Provide paper provisional ballots at its office and all polling places. Provisional ballots must include spaces for entry of all required voter information (name, PID #, class, and district), the voter’s signature with the Honor Pledge, and the voter’s choices for each office that he/she wishes to vote in the election. Provisional ballots shall be certified if the student has not otherwise voted and has provided correct and complete information as provided;
8. Settle disputes through a hearing process culminating in a final opinion;
9. Have the authority of issuing final opinions after a hearing process that punish – and even disqualify – candidates and referendum campaigns;
10. Have the ability to call for a re-election if a violation occurred that might have affected the outcome or compromised the integrity of the election. Such re-election decision should be stated in the final opinion of the BOE after a respective hearing;
11. Publicize all Student Government elections by using a combination of mediums so that members of the corresponding constituencies are aware of elections in which they are eligible to vote;
12. Document and publically release all final opinions of the BOE;
13. Keep all documentation from current and previous elections for at least three years;
14. Publically release the results of elections and notify all participants of elections; and
15. Issue an end-of-year report about the activities of the BOE.

Section 903. Papers
All filed papers, including election complaints, answers, and final opinions, shall be public record immediately after being received by the BOE or issued by the BOE.
Section 904. Hearings
   A. The burden of proof rests on the plaintiff to establish that a violation to an election regulation has occurred.
   B. BOE hearings shall follow the procedures in Title VI, Chapter 6.
Chapter 10

Carolina Athletic Association

Article I. Mission and Scope

Section 1000. Mission and Purpose
The Carolina Athletic Association (CAA) represents the student body’s voice to the UNC Athletic Department and the CAA President, elected by the entire student body, serves as a member of the Athletic Council. The CAA serves as the liaison between the student body and the Athletic Department in order to voice concerns and promote varsity athletics. The CAA also aids in the development of all athletic ticket distribution policies that pertain to the general student body.

Article II. Membership and Officers

Section 1010. Association Membership
By virtue of the student athletic fee, all duly registered students at the University of North Carolina at Chapel Hill are members of the CAA.

Section 1011. President of the Carolina Athletic Association
A. The President of the Carolina Athletic Association shall:
   1. Be elected by the student body at large in accordance with Title VI of the Student Code.
   2. Oversee all CAA policies, projects, and events.
   3. Represent the concerns of the student body.
   4. Sit on the UNC Chapel Hill Athletic Council.
   5. Appoint the Vice President, Treasurer, Secretary, and Chairs of Sports Marketing, Ticketing, Campus Relations, Special Events, and Community Service of the CAA, subject to the majority approval of members present and voting in the Student Congress.

Section 1012. Vice President of the Carolina Athletic Association
A. The Vice President of the Carolina Athletic Association shall:
   1. Be appointed by the CAA President, subject to the majority approval of members present and voting in the Student Congress.
   2. Fulfill additional responsibilities as assigned by the President.
   3. Represent the CAA in the absence of the President.
   4. Assume the office of CAA President should a vacancy occur during his or her term.

Section 1013. Treasurer of the Carolina Athletic Association
A. The Treasurer of the Carolina Athletic Association shall:
   1. Be appointed by the CAA President, subject to the majority approval of members present and voting in the Student Congress.
   2. Be a certified Treasurer within fifteen (15) days of appointment by the CAA President.
   3. Be responsible for managing the finances of the CAA and ensuring that any funds received from Student Activity Fees legislatively apportioned by the Student Congress are handled in a manner consistent with Title V of the Student Code.
   4. Be responsible for contacting the Athletic Department for funds
   5. Be responsible for managing any other funds in a manner consistent with the University Code.
   6. Coordinate outside funding and seek new sources where appropriate.
   7. Submit funding requests to the Athletic Department prior to the end of the semester preceding his or her term as Treasurer.
8. Compile the Annual Budget of the CAA and advise his or her successor on budgeting, funding request, and expense report procedures.
9. Maintain an itemized list of all revenues and expenses containing the name of the payee, the nature and date of the expense, and the CAA committee and project which incurred the expenses.

Section 1014. Secretary of the Carolina Athletic Association
   A. The Secretary of the Carolina Athletic Association shall:
      1. Be appointed by the CAA President, subject to the majority approval of members present and voting in the Student Congress.
      2. In conjunction with the CAA President, create meeting agendas and compile and post minutes from all meetings of the CAA.

Section 1015. Sports Marketing Co-Chairpersons
   A. The Sports Marketing Co-Chairpersons of the Carolina Athletic Association shall:
      1. Be appointed by the CAA President, subject to the majority approval of members present and voting in the Student Congress.
      2. Appoint an Olympic Sports Coordinator and a committee that assists in fulfilling the responsibilities of sports marketing.
      3. Assist in the planning and execution of the annual “Late Night with Roy” event.
      4. Plan one CAA programs and publicity campaign per varsity sport to increase attendance at home varsity athletic events.
      5. Assist the Athletic Department and provide volunteers for Olympic Sporting events.

Section 1016. Ticketing Chairperson
   A. The Ticketing Chairperson of the Carolina Athletic Association shall:
      1. Be appointed by the CAA President, subject to the majority approval of members present and voting in the Student Congress.
      2. Appoint a committee that assists in fulfilling the responsibilities of CAA Ticketing.
      3. Organize and aid in the control of student entry with the phase system at each home men’s basketball game: including organizing phase outside of the Dean Smith Center and proper seating inside.

Section 1017. Campus Relations Co-Chairpersons
   A. The Campus Relations Co-Chairpersons of the Carolina Athletic Association shall:
      1. Be appointed by the CAA President, subject to the majority approval of members present and voting in the Student Congress.
      2. Serve as the primary contact for all media inquiries.
      3. Appoint a committee to assist in fulfilling the responsibilities of the Campus Relations Committee.
      4. Oversee the CAA website, facilitate communication, and publicity tasks.
      5. Assist other committee chairs to plan programming and publicity campaigns to increase attendance at Carolina Athletic Association events.

Section 1018. Special Events Chairperson
   A. The Special Events Chairperson of the Carolina Athletic Association shall:
      1. Be appointed by the CAA President, subject to the majority approval of members present and voting in the Student Congress.
      2. Appoint a committee that assists in fulfilling the responsibilities of the Special Events Committee.
      3. Work in conjunction with the CAA President and officers to plan and execute special events and campaigns of the Carolina Athletic Association.

Section 1019. Community Service Chairperson
   A. The Community Service Chairperson of the Carolina Athletic Association shall:
      1. Be appointed by the CAA President, subject to the majority approval of members present and voting in the Student Congress.
2. Appoint a committee that assists in fulfilling the responsibilities of the Community Service Committee.
3. Work in conjunction with the CAA President and officers to plan and execute special events and campaigns of the Carolina Athletic Association that do not fall under the domain of other committees.

Section 1020. General Regulations
A. The CAA President may appoint multiple students to serve as Chairs, subject to the unanimous approval of the CAA Cabinet members participating in the selection process.
B. The CAA President shall have the authority to remove any CAA Cabinet member with sufficient cause and provocation. Any member removed from the CAA cabinet may appeal the decision of the President to the Student Congress.

Section 1021. Vacancies and Succession
A. In the event of the incapacity or vacancy of the CAA President, the CAA Vice President shall become acting CAA President until a time when a special election is held.
B. In the event that the Vice President assumes the role of CAA President after the Spring General Election, a special election shall not be called and the Vice President shall serve as the CAA President until the inauguration ceremony of the next CAA President.
C. Should a vacancy occur in the office of Treasurer, Secretary, or Chair of a Committee, the CAA President shall appoint a person to the vacant position, subject to the majority approval of members present and voting in the Student Congress.

Article III. Committees

Section 1030. Cabinet Committees
A. Each Chair of the CAA may appoint a committee that assists in the fulfillment of responsibilities designated to the chair, subject to the approval of the CAA Cabinet.

Section 1031. Ticket Advisory Committee
A. Duties. The Ticket Advisory Committee shall:
   1. Meet twice during the academic year to discuss ticket distribution policies.
   2. Present an annual report of ticket distribution to the Student Congress.
   3. Present proposed changes to the ticket distribution policy to the Student Congress, subject to the approval of the Congress, Student Body President, and Vice Chancellor of Student Affairs.
B. Membership. The Ticket Advisory Committee shall consist of:
   1. CAA President or designee.
   2. CAA Ticketing Chair or designee.
   3. Student Body President or designee.
   4. GPSF President or designee.
   5. Speaker of Student Congress or designee.
   6. Associate Athletic Director of UNC Chapel Hill Athletics
   7. Vice Chancellor of Student Affairs.

Section 1032. Homecoming Collaboration Committee
A. Reserved for future codification.

Section 1033. Additional Committees
A. The CAA President may appoint additional committees with the majority approval of the CAA Cabinet.

Article IV. Appointments

Section 1040. Definition
A. An appointee is defined as any person appointed by an officer of the Carolina Athletic Association to assist in the execution of duties of the CAA.

B. An appointer is defined as the officer or committee chair of the Carolina Athletic Association who names the appointee.

Section 1041. Administrative Responsibilities of Appointees

A. Personal Information. An appointee shall ensure that the appointer has an up-to-date record of information necessary to contact the appointee and information relevant to the appointee’s status as a student, including his or her address, telephone number and current anticipated student status (including college of enrollment, terms of enrollment and expected date of graduation) for the period of service as an appointee.

B. Information on Committee Activities. An appointee shall ensure that appointer is provided with as much information as possible on the activities of the committee on which he or she serves. An appointee shall arrange, if possible, to have a copy of agendas, minutes, written reports and other materials submitted to or generated by the committee to the appointer on a routine basis. If this is not formally possible, it is the responsibility of the appointee to personally provide the appointer copies of all materials provided to committee members.

C. Written Reports from Appointees. Each appointee shall submit to the appointer written reports of their activities and the activities of their committees at least once each academic year. The appointees shall also submit matters under the purview of their committee whenever requested to do so by the appointer.

D. Attendance Reports. Appointees shall have the attendance of members recorded in the official minutes of their committees. Appointees are expected to regularly attend the meetings of the committee to which they were appointed. If this is not possible, the member should resign. Any appointee who fails to attend three meetings in succession without permission from the appointer is no longer a member of that committee.

Section 1042. Responsibilities of the Appointer

A. It shall be the responsibility of the appointer to explain the duties, expectations, and authority of all appointees and secure the explicit adherence to this article’s provisions for consideration of appointment.
Chapter 11

Carolina Union Board of Directors

Article I. Mission and Scope

Section 1100. Mission and Purpose
The Carolina Union is an organization of students, professional staff, and part-time student staff who provide programs, services, and facilities that all members of the campus community need in their daily lives. The Union contributes to the educational mission of the institution through the provision of cultural, social, educational, and entertaining programs that create opportunities for members of the campus community to engage in debate, conversation, and interaction around the issues of the time. The Union is a unifying force on campus where diverse opinions and people are evident – where individuals learn to respect others and learn how to work together. The Union creates a sense of belonging and an environment of caring for all students and student groups.

Section 1101. Scope
The rules contained herein, as well as the bylaws of the Carolina Union, will establish and govern the Carolina Union Board of Directors (hereinafter referred to as “the Board”), the Director in the capacity of the Board’s executive officer, the President, and all committees and subcommittees of the Carolina Union, provided they will not be construed to conflict with the regulations of the University of North Carolina at Chapel Hill. All actions taken by the Board shall be in congruence with the University’s non-discrimination policy.

Article II. Duties and Membership

Section 1110. Duties and Responsibilities
The Board will have the following duties and responsibilities subject to all University policies including Facilities Use: 1) selection of President of the Carolina Union; 2) participation in the selection of the Union Director; 3) review, evaluation, and approval of Union finances; 4) long range planning for the Union, including consideration and recommendation of necessary fee increases to the appropriate parties; 5) establishment of Union policy with regard to facilities use, programming, finances, and such other areas as the Board deems appropriate; and 6) final arbitration of disputes arising over Union policy.

Section 1111. Designated Student Membership
A. The Board shall consist of the following members:
   1. Carolina Union Director (ex-officio, non-voting)
   2. President-select (non-voting following selection and prior to assuming office.)
   3. Carolina Union President
   4. Student Body President
   5. Graduate and Professional Student Federation President
   6. Residence Hall Association President
   7. Speaker of Student Congress

Section 1112. Appointed Student Membership
A. The Board shall consist of the following appointed members:
   1. One student appointed by the President of the Carolina Union
   2. One student appointed by the Student Body President
   3. One student appointed by the Graduate Professional Student Federation President
   4. One student appointed by the Student Congress
B. Each appointer shall appoint one representative each year for a two-year term provided that only registered, full-time students not scheduled to graduate prior to the conclusion of these terms shall be appointed.

Section 1112. Appointed Student Organization Membership
A. Four student organizations, designated by the Board to serve one-year terms, will appoint one representative each to be a member of the Board.
B. Each appointer shall appoint one representative each year for a one-year term provided that only registered, full-time students not scheduled to graduate prior to the conclusion of these terms shall be appointed.
C. The Board shall seek membership that will enable the Union to create an environment where all students respect one another regardless of race, religion, sexual orientation, gender, economic status, nationality, political ideology, age, and/or disability. The appointment of organizations to the Board will be based on the following criteria:
   1. Representation. The Board shall consider the number of students represented and the programming conducted by the organization.
   2. Vitality. The Board shall consider the organization’s past campus involvement and the amount of anticipated involvement.
   3. Diversity. The Board shall consider the ability of an organization to speak on behalf of under-represented voices in Union programming and the campus community.

Section 1113. Faculty Membership
A. The Chancellor shall appoint four faculty members of the Board.
   1. The Chancellor shall appoint two members each year to serve two-year terms.
   2. The Chancellor shall appoint one of two nominees proposed by the student members of the Board for each open position.
   3. Faculty members may succeed themselves once if re-nominated by the incumbent student membership, without reappointment by the Chancellor.

Section 1114. Officers of the Board
A. Chair of the Board. The President of the Carolina Union shall serve as the Chair of the Board, unless, at the President’s request, the Chair is elected by the Board from among its student membership.
B. Secretary. The Director of the Carolina Union will serve as a Secretary of the Board, unless he or she chooses to delegate this responsibility to a member of the Union staff. The Secretary shall maintain the records of the Board and its proceedings.

Article III. Carolina Union Bylaws

Section 1120. Bylaws of the Carolina Union
A. The Bylaws of the Carolina Union shall:
   1. Instruct the Director, Board, and President in the operation of the Carolina Union.
   2. Undergo review of the Carolina Union Board of Directors and Student Congress on an annual basis; with any amendments agreed to by a majority of both bodies;
   3. Not supersede the Student Constitution or any part of this Chapter.